



## National Science Week 2017 Queensland Launch Application Form

### Guidelines

The Queensland National Science Week Coordinating Committee provides support for one Queensland organisation to host the launch event at the beginning of National Science Week. National Science Week aims to increase the awareness, understanding and engagement with STEM-based activities, and will be held from 12 – 20 August 2017.

You can apply for up to \$10,000, which will be assessed on the following criteria.

1. The reach and impact of the project, including the potential for mainstream media exposure
2. Ability to reach a wide and diverse audience, particularly those with less exposure to STEM
3. Ability to incorporate the launch of the week by Suzanne Miller, Queensland Chief Scientist
4. The value for money of your project
5. Your capacity and resources to carry out the project

If you are successful in receiving the launch event funding, you will be required to:

- Liaise with the Committee on the logistics and promotion of the launch events
- Upload your event to the National Science Week website
- Provide photos and information for media promotion of your event
- Use the National Science Week and Inspiring Australia logos in event promotion
- Complete an acquittal form for the event

Please note that if you are applying for an event to be held solely for members of your own school community, it will not be eligible for this grant program. There is a separate grant specifically for school-based activities that you can apply for here: <https://www.scienceweek.net.au/school-grants-for-2017/>

The grant application round is open until **14 April 2017**. You can submit this grant online at <https://www.surveymonkey.com/r/ZFBH39Y> or by email to [k.lembo@griffith.edu.au](mailto:k.lembo@griffith.edu.au). You will be notified on the outcome of your application by 12 May 2017.

### Applicant Information

Contact person: \_\_\_\_\_

Position: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email \_\_\_\_\_

ABN: \_\_\_\_\_

## Event Details

Name of event \_\_\_\_\_

Target audience \_\_\_\_\_

Type of event    **Workshop**                                            **Guest speaker**                        
                         **Display/exhibition**                                            **Other (please specify below)**                     

Date/s of event [Click here to enter a date.](#) \_\_\_\_\_

Expected no. attendees: \_\_\_\_\_

**Give an outline of your event/activity, including the aims and expected outcomes.**

**Briefly addressed the following criteria for your event/activity:**

1. The reach and impact of the project, including the potential for mainstream media exposure
2. Ability to reach a wide and diverse audience, particularly those with less exposure to STEM
3. Ability to incorporate the launch of the week by Suzanne Miller, Queensland Chief Scientist
4. The value for money of your project

5. Your capacity and resources to carry out the project

### Budget

Please complete the following budget table. There is one grant available of up to \$10,000 for the Queensland launch of National Science Week 2017.

Total amount requested: \_\_\_\_\_

Total contributions (cash and in-kind): \_\_\_\_\_

<b>Project Item</b>	<b>Amount requested from National Science Week Qld Committee</b>	<b>In-kind contribution (e.g. volunteer staff hours, free use of venues, other contributions)</b>
<b>Labour</b> e.g. guest speakers, specialist contractors etc.		
<b>Production costs</b> e.g. Materials, hire fees, venue catering etc.		
<b>Marketing/media/promotion</b> e.g. printing, advertising, etc.		
<b>Administration and overheads</b> e.g. Permits, insurance etc.		
<b>Other</b> (please specify)		
<b>Total amount</b>		

Once completed, please return this form by **Friday 14 April 2017** to the Chair of the National Science Week Coordinating Committee, Kay Lembo, at [k.lembo@griffith.edu.au](mailto:k.lembo@griffith.edu.au)

Late applications will not be considered.

